



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

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Surprise Inspection of Mines

All the Vigilance Officers have done a surprise Inspection at their respective mines on 3rd/4th of April, 2024 for Ore Stock Verification as on 31st March, 2024. The Ore Stock verification was done along with Mine Manager, Surveyor and Siding in-charge of the mine.



Monthly News Letter "Vigilance Vani" are available on MOIL Website under Vigilance tab 'e-publishing'. Details of Systemic Improvement are available on MOIL intranet under Knowledge sharing Tab-Vigilance.

Preventive Vigilance training: One-day training programme on “Preventive Vigilance” was organized by Vigilance Department at Chikla Mine, MOIL Ltd on 16th April'2024 for the employee. The topics covered in the session were PIDPI Complaint, GeM procurement, Preparation of estimate, Common mistake in work contracts & during bill passing, Cyber Hygiene & Security and cases on Conduct Rules.

Total 31 employees including 12 new GET/MTs had participated in training programme. Quiz was also conducted at the end of the training session to create interest amongst the participants during training as well as to test the understanding of the subject matter by the participants. Following employees emerged as the top 3 winners at the end of the quiz involving 40 participants.

1st Prize: Sh. Bharat Pandurang Chavan, Sr. Manager(Mech.), Dongri Buzurg Mine.

2nd Prize: Sh. Ashish Tiwari, Sr. Manager(System), Dongri Buzurg Mine.

3rd Prize: Sh. Rakesh Bisen, Civil overseer, Dongri Buzurg Mine.



Sh. Pradeep Kamle, CVO presenting on “PIDPI Awareness”.



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3rd Prize: Sh. Rakesh Bisen, Civil overseer, Dongri Buzurg Mine.

New Members of Vigilance Department : Dy. CVO & Vigilance Officer: As per transfer orders, Shri. D K Raina, previously DGM (Process), assumed charge as Deputy CVO on March 11, 2024, while Mr. Satyajeeet Dutta, former Chief Manager (Mines), commenced his role as Vigilance Officer on April 8, 2024.

Gist of Recent Circulars Published by CVC

Circular No.	Subject	Details
05/02/2024	Strict Compliance of guidelines issued by Central Vigilance Commission and DoPT for timely disposal of Disciplinary Proceedings	<p>The CVC & DoPT have issued guidelines from time to time for timely conclusion of disciplinary proceedings. However, it has been observed that on many occasions, there is inordinate delay in bringing the cases to logical conclusion, which is against the principles of natural justice and also defeats the very purpose of initiating disciplinary action. In this regard, attention is invited to DoPT OM dtd 29.11.2012, wherein CVOs concerned have been given the responsibility of monitoring and ensuring adherence to the given time line.</p> <p>Further, DoPT OM dtd 14.10.2013 has instructed that “all Ministries/Departments shall ensure that all major penalty proceedings against government servants under their control are completed and final orders are passed by the concerned Disciplinary Authority within 18 months from the date of delivery of charge-sheet on the delinquent government servant”.</p> <p>The Commission has also prescribed model timelines for investigation and conclusion of disciplinary proceedings in para 7.47.2 of its Vigilance Manual, 2021, which is available on Commission’s website in public domain, in downloadable form.</p> <p>Further, DoPT has also issued instructions relating to terms and conditions for appointment of IOs/POs, in which it has been highlighted that video conferencing/digital mode is to be used to the maximum extent possible to conduct departmental inquiry so as to ensure timely completion of the same.</p> <p>In addition to above, it may be viewed that in order to ensure timely and smooth completion of disciplinary proceedings, training needs to be imparted to prospective and current IOs and POs, which will also help in creating a pool of trained IOs and POs in respective organizations. For IOs/POs, who are serving public servants, timely completion of departmental proceedings by them needs to be given due weightage/cognizance by the reporting/reviewing officers, in the APARs of such IOs/POs.</p>
06/02/2024	Revised Proforma for Vigilance Clearance	Prescribed Proforma for furnishing details of officers by the Cadre Controlling Authorities while seeking vigilance clearance, is modified from Position held to Position held including whether the officer has functioned as a CVO in part time or additional charge capacity.

MODUS OPERANDI OF FINANCIAL FRAUDSTERS-Part 17

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of financial fraudsters for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making financial transactions and their activities in social media, it is reproduced below:

24. WORK FROM HOME SCAM

A fraudster advertises jobs over the internet and social media with attractive pay for working from home. (Earn Rs 1000 per day working from home).

Raju is very excited after coming across the advertisement and clicks on the link to register for work from home. Raju receives a call from a stranger.

"Sir, thank you for registering with our agency. We have gone through your CV and you are selected for the work from home job. You need to provide your Aadhaar and PAN card details. You will also have to fill up some forms and sign some documents as per our company policy."

"Thank you. I will fill all the forms and send you my address proof and PAN card details."

In the next week, the agency started identifying mistakes; they consolidated the errors and produced a bill of Rs 1 lakh as compensation to the agency as per the terms and conditions of the contract signed by Raju initially.

Raju started receiving multiple harassment and recovery calls from different numbers in a single day.

He got calls from lawyers, police threatening legal action and then, terrified with all this, Raju paid Rs 1 lakh to the fraudster.

"You can start working from tomorrow. You need to upload your work on the www.workfromhome.com portal. Here is your User ID and password. You also have to provide a security deposit of Rs 10000."

Raju makes the payment of Rs 10000 as a security deposit to the fraudster. The job progresses smoothly for a week. Raju kept receiving regular payments. He got 7000 Rs as remuneration.

Do's:

- ✓ Beware of short URLs, information requested on Google forms from unknown sources.
- ✓ Look for poor spelling, grammar in emails, SMS, and portals.
- ✓ Be cautious of the links/forms asking for personal information.
- ✓ Always check the header of emails for verifying the genuineness of the offer or entity.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <http://cybercrime.gov.in>.

Don'ts:

- ✗ Never send sensitive, personal, or proprietary information (Aadhaar or Pan card) via email to unknown people.
- ✗ Never sign any online agreement before consulting a lawyer.
- ✗ Never pay to get a job, genuine firms never ask for deposits.

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